



GOVERNMENT OF SIKKIM  
DEPARTMENT OF HEALTH CARE, HUMAN SERVICES AND FAMILY WELFARE  
TASHILING SECRETARIAT, GANGTOK

No.1023/ HC - HS & FW/ 2016

Dated : 09.06.2016

**EMPLOYMENT NOTICE**

I. Applications in the prescribed format are invited from local eligible candidates for filling up the posts on temporary regular basis under Health Care, Human Services & Family Welfare Department, Government of Sikkim.

However, during the first year of training/ probationship/ apprenticeship, the Pay shall be regulated by Notification No. 489/ GEN/ DOP; Dated :31. 10. 2011.

**01. Driver (13 posts) PB 1 Rs. 5200 – 20200 & GP of Rs. 2400**

Sl. Nos.	Category	Number of Posts
01	Unreserved	03
02	Bhutia Lepcha	01
03	Bhutia Lepcha (Women)	01
04	Bhutia Lepcha (Below Poverty Line)	01
05	Other Backward Classes – Central List (Women)	01
06	Other Backward Classes – Central List (Below Poverty Line)	01
07	Other Backward Classes – State List	02
08	Other Backward Classes – State List (Women)	01
09	Other Backward Classes – State List (Below Poverty Line)	01
10	Primitive Tribe	01
	Total	13

**02. Stretcher Bearer (01 post) PB 1 Rs. 5200 – 20200 & GP of Rs. 2200 (Group 'D')**

Sl. Nos.	Category	Number of Post
01	Unreserved	01
	Total	01

03. Store Helper (01 post) PB 1 Rs. 5200 – 20200 & GP of Rs. 2200 (Group 'D')

Sl. Nos.	Category	Number of Post
01	Unreserved	01
	Total	01

04. Peon (08 posts) PB 1 Rs. 5200 – 20200 & GP of Rs. 2200 (Group 'D')

Sl. Nos.	Category	Number of Posts
01	Bhutia Lepcha (Women)	01
02	Bhutia Lepcha (Below Poverty Line)	01
03	Other Backward Classes – Central List (Below Poverty Line)	01
04	Other Backward Classes – State List (Below Poverty Line)	01
05	Scheduled Tribe	01
06	Scheduled Tribe (Below Poverty Line)	01
07	Scheduled Caste	02
	Total	08

05. Cook (05 posts) PB 1 Rs. 5200 – 20200 & GP of Rs. 2200 (Group 'D')

Sl. Nos.	Category	Number of Posts
01	Unreserved	01
02	Other Backward Classes – Central List	01
03	Other Backward Classes – State List	01
04	Scheduled Tribe	01
05	Scheduled Caste	01
	Total	05

06. Safaikarmachari (13 posts) PB 1 Rs. 5200 – 20200 & GP of Rs. 2200 (Group 'D')

Sl. Nos.	Category	Number of Posts
01	Unreserved	02
02	Bhutia Lepcha	02
03	Bhutia Lepcha (Women)	01
04	Other Backward Classes – Central List	02
05	Other Backward Classes – State List	02
06	Scheduled Tribe	02
07	Scheduled Caste	01
08	Primitive Tribe	01
	Total Post	13

07. Dhobi (03 posts) PB 1 Rs. 5200 – 20200 & GP of Rs. 2200 (Group 'D')

Sl. Nos.	Category	Number of Posts
01	Unreserved	01
02	Bhutia Lepcha	01
03	Other Backward Classes – Central List	01
	Total Post	03

08. Chowkidar (02 posts) PB 1 Rs. 5200 – 20200 & GP of Rs. 2200 (Group 'D')

Sl. Nos.	Category	Number of Posts
01	Unreserved	01
02	Bhutia Lepcha	01
	Total Post	02

09. Medical Attendant (08 posts) PB 1 Rs. 5200 – 20200 & GP of Rs. 2200 (Group 'D')

Sl. Nos.	Category	Number of Posts
01	Unreserved	02
02	Bhutia Lepcha (Women)	01
03	Other Backward Classes (Central List)	02
04	Other Backward Classes (State List)	01
05	Schedule Tribe	01
06	Schedule Caste	01
	Total	08

N.B.:

(i). Out of 33 (thirty three) Group 'D' posts, 02 (two) posts are reserved for Person with Disability (PWD), i. e., 01 (one) post for Visually Handicapped (VH) and 01 (one) post for Hearing Handicapped (HH).

(ii). 01 (one) post under Other Backward Classes (Central List) category shall be reserved for Ex – servicemen from amongst the 08 (eight) posts of Medical Attendants.

II. Conditions of Eligibility:

01. Minimum Educational Qualifications:

- (i). Class VIII (Eight) pass for the post of Driver
- (ii). Class IV (Four) pass for other Group 'D' posts

02. Age Limit:

(i). The candidates should not be below the age of 18 years and over the age of 30 years as on 01. 06. 2016

(ii). Upper age limit shall be relaxed by 35 years for candidates belonging to Scheduled Tribe (ST), Scheduled Caste (SC), Bhutia Lepcha (BL) and Primitive Tribe (PT) category

(iii). Upper age limit shall be relaxed by 34 years for candidates belonging to Other Backward Classes (OBC – Central List) category

(iv). Upper age limit shall be relaxed by 33 years for candidates belonging to Other Backward Classes (OBC – State List) category

(v). Upper age limit shall be relaxed upto 50 years in r/ o Group 'C' & 'D' persons working under the State Government departments and under NHPC, other Central Government Establishment or Undertakings in the State of Sikkim, local employees who are working in Banks, Sikkim Manipal, Sikkim University, Vinayak Mission and employees engaged by IT in Common Service Centers as Computer Operators on Muster Roll/ Ad – hoc/ Substitute/ Contract/ Workcharged basis vide Notification No. M (3)/ Pt. III/ 74/ GEN/ DOP; Dated : 23. 11. 2012.

### 03. Required documents:

- (i). Sikkim Subject Certificate/ Certificate of Identification
- (ii). School Certificate
- (iii). School mark – sheet
- (iv). Date of Birth proof
- (v). Valid Employment Card
- (vi). Community/ Category Certificates
- (vii). BPL Certificate for candidates issued by DESME
- (viii). Married/ Un – Married Certificates for women candidates, as the case may be.  
Married women candidates shall furnish the SSC/ CoI of husband and father both.
- (ix). Certificate for differently abled candidates issued from SJEWD
- (x) Valid discharged Certificate if applying under Ex – servicemen (reserved) category
- (x). No Objection Certificate from the concerned HoO/ HoD for in – service candidates
- (xi). Valid Driving License for candidates applying for post of driver

### 04. Other conditions for appointments:

- (i). The candidates should be able to converse in either one of the languages notified by the Government as State languages
- (ii). Should have enough knowledge about the history and affairs about the state of Sikkim
- (iii). The selection shall be made through open competitive examinations from amongst the eligible candidates. The examinations shall consist of the following:
  - (a) Written Competitive Examination (80 marks) (Time allowed : 01 : 30 hours)
  - (b) Viva – Voce (20 marks)

05. There shall be a panel list of 05 (five) candidates in each category including the unreserved category the validity of which shall be 03 (three) months from the date of publication.

### III. Syllabus for written examination for the post of Driver:

Written examination shall be held into PART I which carries 40 marks, PART II which carries 20 marks and Driving Test which carries 20 marks and Viva – Voce examination consisting of 20 (twenty) marks.

#### 01. PART I (40 marks)

- (i). The candidates should have the knowledge of the various components and important assemblies of the engine/ gear box etc.
- (ii). The candidates should have knowledge about maintaining the Vehicle Log Book
- (iii). The candidates should have knowledge of Traffic Rules and Signals
- (iv). General Knowledge of national importance

#### 02. PART II (20 marks)

- (i). Letter Writing (10 marks)
- (ii). Essay Writing (10 marks)

03. PART III : Driving Test (20 marks)

The candidates are required to pass the driving test conducted by Officers of Mechanical Cell of the HC, HS & FW department at the designated place in presence of concerned Official from Motor Vehicle Division, Transport Department.

IV. Syllabus for written examination for Group 'D' posts:

Written examination for Group 'D' posts shall carry Letter Writing and General Knowledge of State importance consisting of 80 (eighty) marks and Viva – Voce examination consisting of 20 (twenty) marks.

V. Candidates who shall qualify in the written examination shall be called for Viva – Voce examination in the ratio 1 : 5 against each post in a category arranged as per the merit list. The date of Viva – Voce examination shall be notified later.

Filled – up Application Form in all respects alongwith the original Bank Receipt from State Bank of Sikkim of Rs. 100/ - for any Group 'D' posts and Rs. 150/ - for the post of driver to be credited under the Receipt Head No. 0210 – Medical & Public Health; 01 – Urban Health Services; 800 – Other Receipts shall be received at Room No 114, Ground Floor of Health Secretariat Office, Gangtok on or before 12. 07. 2016 from 1100 hours to 1500 hours during working days.

The candidates should also submit Admit Card duly filling up the required details along with the Application Form. The Application Form after the stipulated period shall not be entertained. Incomplete Application Form shall not be received. TA/ DA is not admissible.

**Sd/-**

(MRS. KINCHO DOMA LEPCHA), SCS  
Joint Secretary to the Government of Sikkim  
Department of Health Care, Human Services & Family Welfare



GOVERNMENT OF SIKKIM  
DEPARTMENT OF HEALTH CARE, HUMAN SERVICES AND FAMILY WELFARE  
TASHILING SECRETARIAT, GANGTOK

APPLICATION FORM

To,

The Director General cum Secretary,  
Department of Health Care, Human Services and Family Welfare,  
Government of Sikkim.

02 (two) numbers  
of recent passport  
size photographs

B. R. No. ..... Dated:..... Amount :.....

Name of the Post applied for: ..... (IN BLOCK LETTER)

01. Name of the Candidate : ..... (IN BLOCK LETTER)

02. Contact Number : .....

03. Date of Birth & Age : .....

04. Name of Father/ Husband : .....

05. Permanent Address : .....

06. Address for Communication : .....

07. Marital Status : .....

08. Employment Card Number : .....

09. Category to which you belong : .....

10. If you are employed, give following details:

(i) Department/ Organization : .....

(ii) Designation : .....

(iii) Nature of Appointment : .....

(iv) Whether NOC enclosed : No.....; Dated : .....

11. Have you ever been debarred or disqualified from any examination/ selection?

Give details if debarred or disqualified : .....

12. List of documents attached with the Application Form:

(i)..... (ii) .....

(iii) ..... (iv).....

(v) ..... (vi).....

(vii) ..... (viii) .....

(ix) ..... (x) .....

13. Declaration:

I hereby declare that the above particulars furnished by me are true to the best of my knowledge and belief. In the event of any information found false or suppressed before or after the examination/ appointment, appropriate actions can be taken against me.

I have read the provision contained in the advertisement and instruction given therein and hereby undertake to abide by them.

Date of submission : ..... Signature of the Candidate : .....



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ADMIT CARD

- 01. POST APPLIED: .....
- 02. ROLL NO. : .....
- 03. NAME OF CANDIDATE: .....
- 04. FATHER'S/ HUSBAND' S NAME: .....
- 05. EXAMINATION CENTER: .....
- .....
- 06. DATE: ..... 07. TIME: .....

Affixed 01 (one)  
recent passport size  
photograph

Signature of Candidate

Authorized Signatory

INSTRUCTIONS FOR CANDIDATES

- 01. Admission to examination is provisional
- 02. Candidates are allowed to use Black and Blue ink pens only
- 03. Mobile phones and Calculators are not permitted inside Examination Hall
- 04. Candidates should enter the Examination Hall 15 (fifteen) minutes before the commencement of examination and will not be allowed to leave the Hall before expiry of 01 (one) hour after the commencement of examination
- 05. No candidates are allowed to enter the Examination Hall after 30 (thirty) minutes from the start of examination
- 06. Candidates are required to submit their answer scripts within the stipulated time. Extension of time is not allowed in any circumstances after the final bell signaling for closing the examination
- 07. Candidates may approach the Departmental Authority for clarification in case of any doubt in matters relating to the examination, in which case, the decisions of the Department shall be final and binding
- 08. If any misrepresentation or anomalies is detected in the course of interviews, his/ her candidatures shall be summarily cancelled.
- 09. If the candidates are found indulging in any unfair means in the course of interviews, his/ her results shall not be declared and shall be further barred from appearing in any departmental interviews in future also.