

**EXCISE (ABKARI) DEPARTMENT
GOVERNMENT OF SIKKIM
GANGTOK**

**TENDER FOR THE SUPPLY OF POLYESTER
BASED HIGH SECURITY HOLOGRAM
2017**

**EXCISE (ABKARI) DEPARTMENT
GOVERNMENT OF SIKKIM
GANGTOK**

TENDER NO. : 01/Ex(Abk)/GOS/01/Excise (Abk) Adm/2012-13 Part II

DATE OF TENDER : 28/ 04/2017

LAST DATE OF TENDER SUBMISSION : 27/05/2017 Up to 02:00 PM

DATE OF OPENING THE TECHNICAL BID :27/05/2017 at 03:00 PM

ADDRESS AND PHONE NO. OF THE TENDERER :

EXCISE (ABK) DEPARTMENT
GOVERNMENT OF SIKKIM
GANGTOK

NOTICE INVITING TENDER

**TENDER FOR THE SUPPLY OF POLYESTER BASED
HIGH SECURITY HOLOGRAM**

SCOPE:-

The tender is issued for procurement of High Security Holograms which can be identified by the user himself with naked eyes and cannot be counterfeited for affixation on liquor/ beer/ wine bottles, including cans sold in the State of Sikkim.

- A.** The tender bids are invited under two bid system and the bidding process will have the following steps:

The Tenderers or their authorized representatives are liable to be present at the time of the opening of the Technical Bid. If the tenderer him/herself is attending the Opening of the Technical Bid, an affidavit stating the same is required to be submitted before the Committee separately to be eligible to attend the same. In the case of a representative attending the Opening of the Technical Bid, an authorization letter signed and sealed by the tenderer is needed in lieu of the affidavit. Also the details of the same (Affidavit/Authorization Letter) should be entered in the Annexure – I (Sl. No: 3). Any mismatch in the details will lead to rejection of the tender bid.

B. TENDER DOCUMENT:

The tender documents (not transferable) ;

1. can be obtained from the Office of Special Commissioner Excise (Abk), Govt. of Sikkim, M.G Marg, Gangtok – 737 101 on any working day from 11:00 am to 03:00 pm from 28/04/2017 upto 27/05/2017 on payment of Rs. 2000/- (Rupees Two Thousand) only by crossed Demand Draft drawn in favour of Commissioner Excise (Abkari), Government of Sikkim payable at Gangtok, Sikkim.

OR

2. can also be downloaded from Government of Sikkim website www.sikkim.gov.in. Tenderers who are submitting the tender bid after downloading the tender document from the official website will have to submit crossed Demand Draft for Rs. 2000/- (Rupees Two Thousand) only drawn in favour of Commissioner Excise (Abkari), Government of Sikkim payable at Gangtok, Sikkim which should be enclosed in the envelope marked “A”.

C. EARNEST MONEY DEPOSIT:

- a. An amount of Earnest Money Deposit (EMD) of Rs. 5,00,000/- (Rupees Five Lakhs only) should accompany the tender in the form of a crossed Demand Draft drawn in favour of Commissioner Excise (Abkari),

Government of Sikkim payable at Gangtok, Sikkim. The Earnest Money Deposit in the form of crossed Demand Draft should be enclosed in the envelope marked "A".

- b. Any tender which is not accompanied by Earnest Money Deposit, will be rejected at the time of opening of the tender.
- c. Furnishing of wrong information in the tender bid documents will entail forfeiture of the Earnest Money Deposit.
- d. Earnest Money Deposit of the unsuccessful Tenderers will be refunded to them. No interest will be paid on the Earnest Money Deposit.

D. TESTING CHARGES

An amount of Rs. 50,000/- (Rupees Fifty Thousand) as Testing Charges should be paid in the form of Demand Draft in favour of Commissioner Excise (Abkari), Government of Sikkim payable at Gangtok, Sikkim. The testing charges of Rs. 50,000/- (Rupees Fifty Thousand) is non-refundable.

E. SUBMISSION OF TENDER BIDS

The tender bids in sealed envelope should be addressed and sent to The Special Commissioner, Excise (Abk) Department, Government of Sikkim, M.G. Marg, Gangtok, Sikkim - 737101 by speed post or registered post with acknowledgement due, or personally submitted. No tender bid will be accepted after 02:00 pm on 27/05/2017. Tender received in ordinary covers without seal or through any other means apart from those mentioned above will be summarily rejected.

NOTICE INVITING TENDER

Sealed tender bids are invited for the supply of Polyester Based High Security Hologram for affixation on liquor/ beer/ wine bottles, including cans sold in the State of Sikkim from reputed Indian Security Hologram licensed manufacturers only. The details of the same are as under:

PRODUCT SPECIFICATIONS

PRODUCT : Pressure Sensitive Tamper Proof Hologram Sticker with Inkjet alphanumeric sequential numbering visible by naked eyes.

SUPPLY : Spool form with 3.0 mm + 0.50 mm gap between two holograms horizontally and 1.5 mm + 0.50 mm gap vertically suitable for automatic and manual application.

SHAPE AND SIZE : 65 mm (length) x 15 mm (width)

RAW MATERIAL SPECIFICATIONS

FILM TYPE : Tamper Evident Polyester film, Food Grade

- i) Grade : EMCL Ultra Clear
- ii) Thickness : 36 Microns \pm 5%
- iii) Haze Factor : Less than 1.2%
- iv) Metalizing : Minimum 2.00 Optical Density

ADHESIVE : Hot melt adhesive suitable for affixation partly on bottle cap and partly on the neck of the glass (22 GSM + 10%)

RELEASE PAPER : Thickness – 65 + 10% GSM AND ABOVE GSM and Coating - Silicon based solvent less coating

DIE CUTTING : Security cuts in form of ' T' should be provided at both the ends of the hologram for better affixation on the substrate and to make sure that the hologram is completely damaged in the event of trying to remove it from its original position.

SECURITY FEATURES :

SPECIFICATION OF SECURITY HOLOGRAM

MASTER ORIGINATION

HOLOGRAPHIC FEATURE:

a) **From 2D/3D origination system:**

- 2D/3D background text (existing)
- 3D model to 3D model Flip using two different physical object

b) **From dot matrix origination system of at least 6000dpi or more:**

- Animation kinetic effect
- State Government logo
- Gradient effect
- Modulated depth effect
- Concealed image
- Guilloche pattern
- Zoom in zoom out
- Embossed effect
- Pearl effect with hidden micro text

- Animated laser readable data
- Multi – colour Micro- text
- Nano text
- Raster effect

c) **From Lithography Technology up to 120000 dpi**

- Whiter Gradient
- Fresnel lens

NON MASTERING FEATURES:

1. Serial numbering by inkjet marking system : The serial number must read along the 65 mm orientation. All digits shall be in black colour. The numbering shall be in exploding fonts meaning that each digit in the number is of a progressively larger font size i.e. AB 12345
2. Demetallized image and/or text.
3. Security cuts in shape of “T” should be provided at both the ends of hologram to make sure that the hologram is completely damaged if peeled off or tampered with.
4. Tamper Evidence : The hologram should get tampered in the event somebody tries to remove it to ensure that the hologram is not reused.
5. Each security hologram must have a code visible only under UV light.

INSTRUCTIONS TO TENDERERS:

1. Tenderers are requested to study carefully the entire Tender Document and Tender terms and conditions before quoting their rates. No alterations in the tender will be allowed after opening of the tender.
2. Every Tender must be strictly in accordance with the terms and conditions and specification as laid down in this Tender.
3. All entries in the Tender must be written with permanent ink or type-written and there should be no erasures or over writing. Corrections, if any, should be attested under the full signature of the Tenderer.
4. Each page of Tender documents along with enclosed papers should be signed by the Representative/Authorized signatory of the Tenderer with proper seal of the company.
5. All rates given in the tender must be expressed both in figures and in words and where there is a difference between the two, whichever is lower will be taken into account.
6. The Photostat copy of the Tenderer's PAN and Income Tax return filed for the financial year 2015-16 and Sales Tax/VAT Registration Certificate duly authenticated must accompany the Tender (envelope marked "A".)
7. All proof of the documents in support of conditions prescribed in the Tender shall accompany the tender documents.
8. Failure to comply with one or more conditions will disqualify the Tenderer to participate in the Tender.
9. Furnishing of incorrect information will entail forfeiture of the Earnest Money Deposit.

10. All the Tenderers should do Indexing of the Tender documents clearly with page numbers and annexure wise in the first page.
11. All the Tenderers should produce the original documents to authenticate the papers enclosed in the Bid documents, during the opening of the Technical Bids.

THE TERMS AND CONDITIONS OF TENDER

1. There will be two bid system viz Technical Bid and Financial Bid. Technical Bid should be submitted in separate sealed envelope marked “**A**” superscribed “**TECHNICAL BID FOR THE SUPPLY OF POLYESTER BASED HIGH SECURITY HOLOGRAM**” (in block letters) and Financial Bid should be submitted in separate sealed envelope marked “**B**” superscribed “**FINANCIAL BID FOR THE SUPPLY OF POLYESTER BASED HIGH SECURITY HOLOGRAM**” (in block letters). These two envelopes should be inserted into another master envelope marked “**C**” superscribed “**TENDER FOR THE SUPPLY OF POLYESTER BASED HIGH SECURITY HOLOGRAM**” (in block letters).

All the envelopes marked **A, B, & C** should be signed and sealed by the Tenderer.

2. **Technical Bid Format** as prescribed at **Annexure-I** should be duly filled in, signed and stamped, and inserted in envelope marked “**A**” along with all documents certificates called for and the **Financial Bid Format** as prescribed at **Annexure-II** should be duly filled in, signed and stamped and inserted in envelope marked “**B**”
3. Only the successful Tenderer(s) who qualifies in the technical evaluation (Envelope marked “**A**”) will be considered for Financial Bid opening.

4. Delivery of the holograms should be for destination free of cost within Sikkim to Distilleries/Breweries as specified by the Excise Department.
5. All the Tenderers must quote the basic price and the current applicable taxes separately. In case of the government taxes undergoing any changes, the same shall be given effect to as applicable.
6. The Tenderers are required to submit 2 (two) sample copies of suggested art work containing the security features along with the technical bid. The actual design would be finalised by the department only at the time of placement of the order. The master may be changed at the discretion of the purchasing authority during the currency of the tender, if deemed necessary.
7. A sample of minimum of 2 (two) spool of holograms in roll from each containing a minimum of 1000 (one thousand) security holograms of size 65 mm (length) x 15 mm (width) with the prescribed specifications shall be enclosed along with the tender.
8. The logo of Government of Sikkim shall be incorporated in the hologram.
9. Hologram damaged in transit should be replaced immediately.
10. The tenderer should have high security environment in their factory to ensure 100% guarantee of confidentiality and secrecy.
11. The shelf life of hologram should be minimum of 2 (two) years without any deformation or deterioration in normal atmospheric conditions.
12. Technical support when required will be provided within three days of request.
13. The tenderer shall be required to furnish the particulars of their factory/workshop including location where the machineries are

installed therein with their installed capacity for production of polyester based High Security Hologram. It is required to submit proof of Sales Tax/VAT registration, Service Tax registration, Industrial registration, Factory registration, Income Tax PAN Card and latest IT Return along with tender (envelope marked "A").

14. The tenderer should not have been caution listed or black listed by any Central Government or State Government or undertaking(s) of Central Government. The undertaking on this regard should be submitted.
15. Any tenderer having any interest in the liquor and alcohol business or having licenses to deal in above related business within the State of Sikkim or any other states shall not be eligible to participate in this tender. An affidavit regarding the same should be submitted. The tenderer must also submit an affidavit that none of the Principal Officers, Directors, and other Senior Functionaries or the Company have been apprehended for any criminal activity nor convicted in any court of law in a case of corruption or any other criminal activity. During the tender or later on, if it is found that the tenderer/supplier commits the breach of this condition, the contract shall be cancelled and the Earnest Money Deposit will be forfeited.
16. The Department will carry out physical verification of the Manufacturing Unit of the Tenderer(s) who has/have qualified in the Technical Bid to ascertain technical capability of the tenderer, facilities available and manufacturing capacity as part of technical evaluation to decide the eligibility of the tenderer(s). A communication regarding the same will be intimated to the Tenderer(s) mentioning the date and time of the Physical Verification of their Unit. During such visits all the machines, processes and other inter-mediatory process must be in working and running conditions. **NO COMMUNICATION WILL BE MADE TO THE TENDERER(S) WHO HAS/HAVE DISQUALIFIED IN THE TECHNICAL BID.**

17. The tenderer shall not be allowed to sub-contract or sub-let to any outside agency any of the manufacturing process or intermediate process fully or partially which is/are part of production of tendered security hologram as per Technical Specifications. If the tenderer/supplier does so and makes an attempt to do so, his tender/contract would be summarily cancelled with forfeiture of Security Deposit in full.
18. The tenderer shall indemnify and hold harmless the tendering authority/purchaser against any and all suits, actions or administrative proceeding, claims demands losses, damages, costs and expenses of any nature including attorney's fees and expenses, which the purchaser may suffer as a result of any infringement or alleged infringement of any patent, utility model, registered design, trademark, copyright, or other intellectual property right registered or otherwise existing at the date of the contract.
19. The supplier shall make necessary arrangement to ensure continued supply of holograms in future as and when required by the Excise Department at the same rate as quoted in the tender until and unless rate is revised.
20. The successful tenderer should provide necessary training to Excise Departmental Officers as required by the department from time to time and provide free of cost testing equipments/accessories to the department to verify the authenticity of the hologram viz. UV torch, magnifying lenses, laser readers etc.
21. During the currency of the contract, if any complaints are received from the users of the hologram, the contract is liable to be cancelled with forfeiture of Security Deposit in full.

MANUFACTURING FACILITIES

The tenderer must be a Manufacturer of Polyester Based High Security Holograms and self certified copy of manufacturing license issued by competent authority must be submitted in Envelope A. The tenderer should have fully integrated and in house modern complete manufacturing facilities including intermediate processes to produce Polyester Based High Security Holograms within tenderer premises. The tenderer should have all machines for all the processes required to produce the holograms so as to ensure secrecy, continuity, and timely supply of holograms. The tenderer must submit valid purchase documents of all the machines including custom clearance documents of imported machines. An affidavit in stamp paper stating that all the compulsory processes of manufacturing – Mastering, Recombining, Electroforming, Embossing, Coating/Lamination, Die Cutting, Numbering through Ink Jet and Laser Marking System, De-Metallization, etc. – shall be carried out in house and none will be subcontracted or sublet to any outside agency. (Affidavit may be enclosed in Envelope A).

TURNOVER

1. The tenderer should be a profit making organization and should have a minimum annual turnover of Rs. 5.00 (Five) Crores for polyester based security holograms during the last three financial years (2013-14, 2014-15 and 2015-16) as evidenced by the relevant financial statements and audited accounts certified by the Chartered Accountant of the Company/Organisation. (Certified copy may be enclosed in Envelope A)
2. The tenderer must have minimum net worth of Rs. 5.00 (Five) Crores as on 31st March, 2016. The tenderer must submit audited copy of Balance Sheet and a certificate from the Chartered Accountant to

validate the net worth. For the purpose of this clause “Net Worth” means as defined under The Companies Act, 1956/2013.

EXPERIENCE

1. The Tenderers must have at least ten years of experience of Manufacturing and Supply of Polyester Based High Security Holograms.
2. The Tenderers must also submit copies of Purchase Orders received from their customers in order to establish their experience in manufacturing of holograms.
3. The Tenderers should have compulsorily supplied polyester based High Security Hologram to any State Excise Department during any one of the last three financial years (2013-14, 2014-15 and 2015-16). The Tenderer must have direct agreement with the State Excise department or must have received direct purchase order from the State Excise department. The Tenderer should also submit satisfactory performance certificate from the competent authority or end user. (Documentary proof to be enclosed in Envelope A)
4. The Tenderer should have three origination systems:
 - a. Dot Matrix origination system of 6000 DPI or more
 - b. 2D/3D origination system
 - c. Lithographic origination head capable of shooting images of a resolution of up to 1,20,000 DPI.
5. The tenderers must have at least ten years of experience in shooting a multiple technology combination master comprising high security Dot Matrix Origination of at least 6000 DPI or more and 2D/3D origination. In order to maximize the security of the hologram all the three Origination Technology - Dot Matrix origination system of 6000 DPI or more, 2D/3D

origination system and Lithographic origination head capable of shooting images of a resolution of up to 120000 DPI – must be used in creation of the hologram master.

SECURITY DEPOSIT (SD)

1. The successful tenderer shall deposit Rs. 10 lakhs (Rupees Ten Lakhs) as Security Deposit in the form of pledged Fixed Deposit Receipt (FDR) in favour of the Excise Commissioner, Sikkim within ten days from the date of acceptance of the tender. The FDR should be valid for a period of not less than 3 years.
2. The Security Deposit (SD) shall stand forfeited, appropriately adjusted in full in the event of:
 - i. The supplies in part or in full are not affected in accordance with the delivery schedule.
 - ii. In the event of rejection of consignment on account of sub-standard product and infringement of security requirements, not in conformity with the specifications.
 - iii. Any act of breach of trust.
3. In case the Tenderer, whose tender is accepted, fails to deposit the Security Deposit and execute the agreement as required by the Department of Excise, Government of Sikkim within 15 days of the acceptance of the tender, his tender will be rejected outright and the Earnest Money Deposit will be forfeited to Government of Sikkim.

TENURE OF THE TENDER

The period of contract shall be three years from the date of signing of the contract. The Excise Commissioner however reserves the right to extend the period of contract of the successful tenderer for an additional period of one year after expiry of the term of the contract at the same rate as quoted in the tender based on the recommendation of the Distilleries/ Breweries which should be further based on the performance of the contract holder/Supplier.

LAW GOVERNING THE CONTRACT

The Excise Department, Government of Sikkim is not bound to accept the lowest tender and reserves the right to accept or reject any tender bid without assigning any reason thereof.

In the event of any dispute arising out of the tender the High Court of Sikkim alone shall have jurisdiction to decide any dispute arising out of or in respect of this contract.

Binita Chhetri
Special Commissioner
Excise (Abk) Department
Government of Sikkim
M.G. Marg, Gangtok-737 101
Tel. 03592-220785

TECHNICAL BID FOR THE SUPPLY OF POLYESTER BASED HIGH SECURITY HOLOGRAM

Dated:

Place:

Signature of the Tenderer along with seal

Annexure II
Envelope B

FINANCIAL BID FOR THE SUPPLY OF POLYESTER BASED HIGH SECURITY HOLOGRAM

Note:

- (a) Conditional Rates will not be accepted and the offer will be summarily rejected.
- (b) In case of discrepancy in figures and words in the rate quoted above whichever is lower will be taken into account.
- (c) Financial Schedule should not be submitted in Technical Bid (**Envelope A**) but should be submitted in Financial Bid (**Envelope B**) otherwise tender shall be rejected.

The terms and conditions which form part of this Tender are acceptable to me/us.

Dated:

Place:

Signature of the Tenderer along with seal