



**GOVERNMENT OF SIKKIM  
WATER RESOURCES & RIVER DEVELOPMENT DEPARTMENT.**

RFQ No:10/SPMU Sikkim/NHP.

Date: 18<sup>th</sup> September 2018

**REQUEST FOR QUOTATIONS  
(SUPPLY OF FURNISHING ITEMS)**

**Assignment Title:** "Supply, Installation (where required) of Furnishing items for Water Resources Information, under National Hydrology Project (NHP), Gangtok East Sikkim".

The *Superintending Engineer, State Project Monitoring Unit, Water Resources and River Development Department, Government of Sikkim*, invites eligible registered Suppliers to indicate their interest in providing the Services. Complete details are available in the website [www.sikkim.gov.in](http://www.sikkim.gov.in).

Request for Quotation with all relevant documents must be delivered in a written form to reach the address below not later than 12:00 hours (IST) on 28<sup>th</sup> September 2018.

Superintending Engineer, NHP, SPMU,  
Sokeythang, Tadong, East Sikkim-737102.



**GOVERNMENT OF SIKKIM  
WATER RESOURCES & RIVER DEVELOPMENT DEPARTMENT,  
STATE PROJECT MONITORING UNIT,  
NIRMAN BHAWAN, EAST SIKKIM-737102.**

F. No: 012/SPMU-SKM / NHP/

Date: 18/09/18

**E 5 PROCUREMENT OF GOOD UNDER NATIONAL SHOPPING PROCEDURE**

INVITATION FOR QUOTATIONS FOR SUPPLY OF GOODS UNDER  
NATIONAL SHOPPING PROCEDURES

To.

A. ....

B. ....

C. ....

D. ....

Dear Sir or Madam,

**Subject :Invitation for Quotation for Supply of Office Furnishing Items.**

1. You are invited to submit your most competitive quotation for the following goods:

Sl No	Brief Description of Goods	Specification*	Quantity	Delivery Period	Place of Delivery	Installation Requirement if any
1	<b>Executive Table</b>	1500 mm x 800 mm x 750 mm (LBH), ofprelaminated 18 mm thick ISI HDF board, withfixed both side drawer(one side lockable) and cabinet, table top beveled edges, front vertical panel.	1	Within 30 days	SPMU Office Sokeyth ang.	To be installed as per requirement
2	<b>Steel almirah:</b>	Mild Steel CRC sheet almirah size 1830mm(H) x900mm(W) x450mm(D) manufactured from 22 gauge for body and 20 gauge for doors. The Almirah should have four shelves making five compartments. The doors shall, be stiffened with MS sheet, spot welded and equipped with a special three way bolting device inter locking mechanism with six lever lock and 2 keys. Handle shall be non ferrous	6			

		metal alloy, chrome plated. Almirah shall be painted with powder coated light grey shade.				
3	<b>Executive Chair</b>	High Back (H1220mm), black leatherette seat(W600mm x D690 mm) and back with molded foam cushion, lockable tilting mechanism, pneumatic height adjustment, five legged stainless steel base with heavy duty caster rollers and soft (PVC/leatherette/moulded Rubber) finished arms)	1			
4	<b>Visitors Chair</b>	Medium Back (H880mm), black leatherette or fabric seat(W560mm x D610mm) and back with molded foam cushion, and soft (PVC/leatherette/moulded Rubber) finished arms	17			
5	<b>Computer chair</b>	Medium Back (H1010mm), black leatherette or fabric seat(W570mm x D570mm), and pneumatic height adjustment, five legged steel base with heavy duty caster rollers and soft (PVC/leatherette/moulded Rubber) finished arms	4			
6	<b>Jr Executive Chair</b>	Medium Back (H1120mm), black leatherette or fabric seat(W600mm x D590mm) and back with molded foam cushion, lockable tilting mechanism, pneumatic height adjustment, five legged stainless steel base with heavy duty caster rollers and soft (PVC/leatherette/moulded Rubber) finished arms	3			
7	<b>Computer table</b>	750 mm x 400 mm x 750 mm (LBH), ofprelaminated 18 mm thick ISI HDF board, withspaceforprinter, UPS, CPU, Monitor,Keyboardtray.	4			
8	<b>Office table</b>	1200 mm x 600 mm x 765 mm (LBH), ofprelaminated 18 mm thick ISI HDF board, withfixed one side drawer (lockable) and one cabinet, table top beveled edges, front vertical panel.	3			
9	<b>Sofa set</b>	(3+1+1 Seater) <b>3 SEATER</b> Width - 2090 mm Depth - 900 mm Height - 870 mm <b>1 SEATER</b> Width - 900 mm Depth - 900 mm Height - 870 mm  Primary Material : Zig Zag Spring /	2			

		Pocket Spring / PU Foam / Polyester Fiber Sheet & Upholstery Fabric Style : Contemporary Finish : Art Leather / Fabric Features : Durable structure, premium fabric and ergonomical design, detachable backrest, compact design			
10	<b>File rack</b>	MildsteelSlidingDoorUnits (SDUs) withminimum 406 mm shelfheightwith 1200 mm wide and 450mm depth with three cabinets.	2		
11	<b>Pedestal Fan</b>	Three acrylic blades, 55W of power, 1350 rpm, 400mm sweep and 65 CMM of air delivery, telescopic arrangement for height adjustment from 900 mm to 1050 mm & ribs guard cage for blade with two pin plug and cordof 1.5 mtr.	3		
12	<b>Room Heater</b>	Reflective vertical standing Halogen type with 3 rod @400W, individual switch for each rod and 60 degree rotation, chromium plated front grill protection including 1.5mtr cord and plug.	5		
13	<b>Invertor with Battery</b>	Output waveform: Sinewave Nominal batteryvoltage: 48VDC Batterycharger: Boostbased PVM controlledmultistageATM(AutomaticT rickleMode) charging. Output voltage/ frequency: 50±0.2Hz Maximumcharging current:17A±3 <sup>a</sup> Standard Input voltage range:110~ 280V Narrow input voltage range:180~ 265V Input Brown Out voltage:110V±10V Mainbypass:Rotary Bypass Switch UPS Overload / UPS Short-Circuit Protection: >110% Efficiency (Battery Mode): >80% Dimensions(L*W*H) in mm:510*335*455 Gross weight:33kgs/46kgs. Protection:LowbatteryVoltage,Battery Overcharge,OverTemperature,Smart OverloadSense&Short Circuit. Battery:150AH,4 nos.	1		
14	<b>RO cum UV Water Filter</b>	Wall mounted domestic type water purifier RO system with UV water disinfection systemwith TDS of input water<=1000mg/LOutput>8 litre per hour, storage 8 litre, outputquality as	1		

		per recommended CPHEEO / ISI standards or more with reverse osmosis membrane filter, pre and post carbon filter, ultraviolet treatment made of food grade non toxic material power adapter and 1.5 mtr cord.			
15	<b>Curtains for Windows and doors</b>	2 mtr length and 1.2 mtr width in soft pastel colour and self print motifs.	35		
16	<b>Floor carpet</b>	0.080 inch thick matt finish flooring in light brown colour timber finish including pasting.	750 sq ft		

\*Note: Where ISI certification marked goods are available in market, procurement should generally be limited to goods with those or equivalent marking only.

1. Government of India has received a credit from the International Bank for Reconstruction and Development (IBRD) in various currencies equivalent to **US\$ 175 million** towards the cost of **National Hydrology Project** and intends to apply a part of the proceeds of this credit to eligible payments under the contract for which this invitation for quotations is issued.

2. Bid Price

- The contract shall be for the full quantity as described above. Corrections if any, shall be made by crossing out, initialing, dating and re writing.
- All duties, taxes and other levies payable by the contractor under the contract shall be included in the total price.
- The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- The Prices should be quoted in Indian Rupees only.

3. Each Bidder shall submit only one quotation.

4. Validity of Quotation

Quotations shall remain valid for a period not less than 15 days after the deadline date specified for submission.

5. Evaluation of Quotations

The Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e. which

- Substantially responsive; and
- Conform to the terms and conditions, and specification.

The Quotations would be evaluated for all the item together/~~would be evaluated separately for each item~~ [Select one of the options].

6. Award of Contract: The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.

6.1 Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.

6.2 The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to

expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.

7. Payments shall be made promptly by the Purchaser but in no case later than Thirty (30) days after submission of the invoice or claim by the Supplier.
8. Normal commercial warranty/ guarantee shall be applicable to the supplied goods.
9. You are requested to provide your offer latest by 12.00 hours on 28/09/2018.
10. We look forward to receiving your quotations and thank you for your interest in this project.

(Purchaser)

**SUPERINTENDENT OFFICER,  
STATE PROJECT MONITORING UNIT,  
NATIONAL HYDROLOGY PROJECT,  
W.R. & R.D. DEPARTMENT, GOVT OF SIKKIM.**

**Address**

**SPMU OFFICE, BELOW ICAR,  
SOKEYTHANG, EAST SIKKIM- 737102.**

**FORMAT OF QUOTATION #**

Sl No	Description of Goods	Specifications	Quantity	unit	Quoted Rate in Rupees
1	<b>Executive Table</b>		1	nos	
2	<b>Steel almirah</b>		6	nos	
3	<b>ExecutiveChair</b>		1	nos	
4	<b>VisitorsChair</b>		17	nos	
5	<b>Computerchair</b>		4	nos	
6	<b>JrExecutiveChair</b>		3	nos	
7	<b>Computer table</b>		4	nos	
8	<b>Office table</b>		3	nos	
9	<b>Sofa set</b>		2	nos	
10	<b>File rack</b>		2	nos	
11	<b>Pedestal Fan</b>		3	nos	
12	<b>RoomHeater</b>		5	nos	
13	<b>InvertorwithBattery</b>		1	nos	
14	<b>RO cum UV WaterFilter</b>		1	nos	
15	<b>Curtainsfor Windows and doors</b>		35	nos	
16	<b>Floorcarpet</b>		750	sq ft.	

*#Applicable while the bids are being invited for more than one item and would beevaluated for all the items together.*

We agree to supply the above goods in accordance with the technical specifications for a total contract price of Rs. .... (amount in figures ) (Rs. .... amount in words) within the period specified in the Invitation for Quotations.

We also confirm that the normal commercial warranty/guarantee of ..... months shall apply to the offered goods.

We clarify/confirm that we are eligible to trade in the goods as indicated in the quotation document as per law.

We understand that you are not bound to accept the lowest or any quotation you may receive.

Signature of Supplier, Official Seal.

Contact Number:

E mail: