



**(2) HOUSE (RESIDENTIAL, SHOPS OR BUILDINGS)**

Sl. No.	Precise location	Brief description of the house	Whether rented out. If so, monthly rent collection may be indicated.	In whose name (self, wife/husband, child or other relation) the property stands.	Acquired or inherited. If acquired, the mode and date of acquisition should be indicated.	Estimated value on the date inheritance/acquisition/Construction.	Remarks.

**(3) MOVABLE PROPERTIES VALUE OF WHICH IS Rs. 18000/- AND ABOVE FOR EACH ITEM.**

Sl. No.	Description of item	Value on the date of acquisition	In whose name the asset stands (self, wife/husband, child or to the relations)	Date and nature of acquisition.

I hereby declare that the declaration made above is complete, true to the best of my knowledge.

Signature :

Designation :

Date :

**INSTRUCTION FOR FILLING THE FORM**

1. The declaration of assets and liabilities should pertain to each financial year.
2. Item which are not applicable should be indicated as 'NIL'
3. Each complete form should be submitted to the Administrative Head of Department concerned in duplicate and the Head of Department forward. In respect of Head of Department the completed form, in triplicate, should be submitted to the Chief Secretary.
4. Completed form should be submitted within the month of June following the financial year to which the declaration pertains.