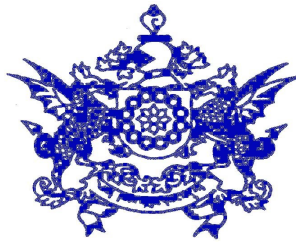


RIGHT TO INFORMATION ACT, 2005

**INFORMATION UNDER
SECTION 4(1) b of RTI ACT, 2005**



**GOVERNMENT OF SIKKIM
FOOD & CIVIL SUPPLIES & CONSUMER AFFAIRS
DEPARTMENT
SONAM TSHERING MARG, GANGTOK
SIKKIM – 737101**

**PHONE NO: 03592-202708
FAX NO: 03592-202215**

CHAPTER – I
SECTION 4 (1) (B)

The Food & civil Supplies & Consumer Affairs Department is entrusted with the responsibility of overseeing smooth functioning of Targetted Public Distribution system in Sikkim. Procurement , storage and distribution of Foodgrains and other essential commodities in the State are its main functions. In addition to this, it is also responsible to ensure that the commodities are sold in the prescribed rates fixed by the government. The Food & Civil Supplies & Consumer Affairs Department is also the implementing agency of schemes introduced by the central and the State Government, regarding distribution of Foodgrains under TPDS and protection of consumer rights under various Acts.

SCHEMES IMPLEMENTED UNDER T.P.D.S.

BELOW POVERTY LINE RICE SCHEME

The Planning Commission of India identified 41.43% of the population of Sikkim as lying below the poverty line. The responsibility of identifying 43,450 was handed over to the four District Collectors. The District Collectorates identified the B.P.L families by holding Gram Sabhas all over the state. However this figure is being revised under the latest economic survey report.

The State Government under this scheme procures rice at Rs.565/- per quintal and provides the beneficiaries at the rate of Rs.4/- per kg.

MUKHYA MANTRI ANTODAYA ANNADAN YOJANA

The Antodaya Annadan Yojana Scheme of the Central Government has been rechristened as the Mukhya Mantri Antodaya Annadan Yojana by the State government under this scheme the poorest from the poor have been further identified and provided with 35 kgs of rice free of cost every month.

MUKHYA MANTRI KHADYA SURAKSHYA ABHIYAN

As the Central Government's directive was to provide subsidized rice to only 43,450 families under the T.P.D.S. the State government further committed itself to provide rice @ Rs.4/- per kg under this scheme to 26,000 marginal families.

ANNAPURNA SCHEME

As per the direction of the Ministry of Food & Public Distribution, helpless aged people above 65 years of age who have no one to support them are provided with 10 kgs of rice free of cost every months.

WELFARE INSTITUTIONS/DESTITUTE HOMES

Inmates/residents in Welfare Institutes who are provided with free meals are entitled to purchase rice @Rs.4/- per kg under this scheme.

RATION CARDS

The State Government in order to do away with bogus cards has introduced the individual computerized Ration Cards with photos of the Ration Cards holder. A massive program was launched all over the State to photograph all its eligible citizens. This system has ruled out any possibility of bogus cards.

MODALITIES IN FORCE FOR TRANSPORTATION OF FOODGRAINS TO FAIR PRICE SHOPS.

To cater to the consumers of Sikkim the Department has twenty seven godowns and four sub-godowns located all over the State. It procures foodgrains from the two godowns of the Food Corporation of India located at Rangpo, East Sikkim and Jorethang, South Sikkim. The Department does not procure directly from farmers. Based on the allocations made by the ministry of Food & Public Distribution payment is made to FCI and Foodgrains is transported to various godowns as per the sub-allocation made by the Department.

The Fair Price shop owner upon receiving information that stock has arrived at the State Food grains Godown, deposits money in a specific bank and produces the bank Receipt to the Inspector/Incharge of the Godown and collects his stock as per the number of ration cards under him. The transportation cost of the Foodgrains and his commission (profit) is in built in the retail price.

.....

CHAPER 2
ORGANISATION, FUNCTIONS AND DUTIES
SECTION4 (1) (b) (i)

2.1 Particulars of the organization, functions and duties

SI No	Name of the Organization	Address	Functions	Duties
1.	Food & Civil Supplies & Consumer Affairs Department Secretariat annexure-I Sonam Tshering Marg Gangtok, Sikkim- 737101	Food & Civil Supplies & Consumer Affairs Department Secretariat annexure-I Sonam Tshering Marg Gangtok, Sikkim- 737101 TEL No. 03592-202708 FAX NO.03590-202215	All works related to Targeted Public Distribution system.	<ol style="list-style-type: none"> 1. To implement B.P.L. Rice Scheme. 2. to implement Annapurna Rice Scheme 3. To implement Nariniketan Rice scheme 4. To implement Antodaya Annadan Yojana 5. To implement Computerized Photo Ration Cards 6. To prevent Black marketing & hoarding of essential commodities 7. To protect rights of consumers.

Chapter 3
Powers and Duties of Officers and Employees
[Section 4(1) (b)(ii)]

3.1 Details of the powers and duties of officers and employees of the authority by designation as follows

SI.No	Name of the Officer/Employee	Designation	Duties allotted	Power
01	Shri B.K.Kheral	Commissioner-Cum-Secretary	Head of the Office	All delegated Power
02	Shri C.T.Wangdi	Special Secretary	To assist the CCS in administration work	
03	Shri T.N.Bhutia	Joint Secretary/I	To assist Special Secretary & also act as SIPO	
04.	Shri S.K.Pradhan	Joint Secretary/II	To assist Special Secretary	
05	Shri D.D.Subba	Chief Account Officer	Accounts matter	
06	Shri Rajendra Sharma	Chief Account Officer	Accounts matter	
07	Smt.Sonam Lhamu	Principal Private Secretary		
08.	Shri B.K.Karkidoli	Deputy Secretary	Administrative works	
09	Shri G.B.Subdedi	Sr. D.C.SO.(East)	To over see PDS system	
10	Shri P.Namgyal Bhutia	Dy. Director(West)	-do-	
11	Shri Bechung Bhutia	Dy. Director (North)	-do-	
12	Shri S.D.Karthak	Dy. Director(M)	-do-	
13	Shri Dilip Chettri	Dy Director (Siliguri)	-do-	
14	Shri Lhendup Bhutia	Accounts Officer	D & DO	
15	Shri P.C.Rai	DCSO(South)	To over see PDS system	
16	Shri Bijoy Kr.Rai	DCSO	-do-	
17	Shri R.G.Pradhan	Assistant Director (PDS)	-do-	
18	Shri Tara Gurung	DCSO(East)	-do-	
19	Shri D.C.Sharma	DCSO(Enforcement)	-do-	

20	Shri K.K.Pradhan	DCSO(HQ)	-do-	
21	Shri Saran Pradhan	DCSO	-do-	
22	Smt Shanta Gurung	Steno		
23	Ms Subha Mukhia	Under Secretary	Administration	
24	Shri Anil Sikdel	S.O	Statistics	
25	Smt T.Uden Lachungpa	O.S	Administration	
26	Smt. Heraldmit Lepcha	HA	-do-	
27	Smt. Anita Pradhan	Accountant	Accounts	
28	Smt. Samdup Bhutia	-do-	-do-	
29	Smt . Tashi Ongmu	Steno	Special Secretary	
30	Ms Tshering C Bhutia	UDC	Administration	
31	Ms Thung Doma	-do-	-do-	
32	Smt Geeta Gurung	-do-	-do-	
33	Shri M.B. Tamang	Jr. Accountant	Accounts	
34	Smt Rajani Pradhan	-do-	-do-	
35	Shri D.P. Gurung	-do-	-do-	
36	Shri Dawa Tsh. Bhutia	Accounts Clerk	-do-	
37	Shri Passang Tamang	-do-	-do-	
38	Shri Sahaman Subba	-do-	-do-	
39	Ms. Manjari Thapa	LDC	Administration	
40	Smt Esther Pazo	-do-	Computer Works	
41	Smt Milan Pradhan	-do-	Administration	
42	Ms Dawa D Bhutia	-do-	-do-	
43	Smt Prem Kr. Mukhia	-do-	-do-	
44	Shri Palden Dezungpo	-do-	-do-	
45	Smt Radha Rai	-do-	-do-	
46	Shri K.P. Depkota	-do-	-do-	
47	Shri Purna Bdr. Gurung	-do-	-do-	
48	Smt Devika Pradhan	-do-	-do-	
49	Shri Prem Kr. Rai	-do-	-do-	
50	Shri Hem Gurung	-do-	-do-	
51	Shri Norden Sherpa	-do-	-do-	
52	Shri Arjun Rai	Inspector	Godown Incharge	
53	Shri T.M. Rai	-do-	-do-	
54	Shri Tirtharam Sharma	-do-	-do-	
55	Shri Sing Dhoj Subba	-do-	-do-	
56	Shri Durga Psd. Sundas	-do-	BDO Office	
57	Shri Shiva Kr. Sharma	-do-	Godown Incharge	
58	Shri Karma Pintso Bhutia	-do-	-do-	
59	Shri Dawa Tsh. Lepcha	-do-		
60	Shri Kessang Phuntsok	-do-	BDO Office	
61	Shri Laxuman Pokhrel	-do-	Godown Incharge	

62	Shri Wangchuk Bhutia	Sub-Inspector	BDO Office	
63	Shri Simon Lepcha	-do-	-do-	
64	Shri Shyam Kr. Rai	-do-	Godown Incharge	
65	Shri Prakash Pradhan	-do-	-do-	
66	Shri Karma Denzongpa	-do-	Administration	
67	Shri Dhushyant Dhital	-do-	Godown Incharge	
68	Shri Kulchandra Baral	-do-	Administration	
69	Shri Mahindra Silwal	-do-	Godown Incharge	
70	Shri Phurba Sherpa	-do-	Godown Incharge	
71	Shri Manoj Gurung	-do-	-do-	
72	Shri Sarat Tamang	-do-	-do-	
73	Shri Ratan Chettri	-do-	BDO Office	
74	Shri Dil Kr. Pradhan	-do-	Godown Incharge	
75	Shri Karma Bhutia	-do-	-do-	
76	Shri Balaram Subba	-do-	-do-	
77	Shri Sonam P. Bhutia	ASI	-do-	
78	Shri Bharat Sharma	-do-	Administration	
79	Shri Robin Mukhia	-do-	Godown Incharge	
80	Shri Anil Khulal	-do-	Administration	
81	Shri Sandeep Mukhia	-do-	-do-	
82	Shri Tara Kumar Rai	-do-	Godown Incharge	
83	Shri Jeewan Subba	-do-	-do-	
84	Shri Mahindra Rai	-do-	-do-	
85	Shri Pem Sonam Lepcha	-do-	-do-	
86	Shri M. B Subba	-do-	-do-	
87	Shri Amber Rai	-do-	-do-	
88	Shri D.B Mukhia	-do-	-do-	
89	Shri Dorjee Tsh Bhutia	-do-	-do-	
90	Shri Padam Psd Sharma	-do-	-do-	
91	Shri Ritu Psd Chettri	-do-	-do-	
92	Shri Chandra Gurung	Driver	Head Office	
93	Shri K.B. Gurung	-do-	-do-	
94	Shri Damber Chettri	Peon	-do-	
95	Shri Totgay Lepcha	-do-	Head Office	
96	Smt Chewang Doma	-do-	-do-	
97	Shri Shanta Bdr. Thapa	-do-	Godown	
98	Shri Mukti M Pradhan	-do-	Godown	
99	Shri Kiran Kharel	-do-	Head Office	
100	Shri Prakash Chettri	-do-	-do-	
101	Smt Seden Bhutia	-do-	-do-	
102	Shri Deepak Tamang	Chowkidar		
103	Shri Nirmal Kr. Dhamala	-do-		
104	Shri Gopal Rai	-do-		
105	Shri Chandra Bdr. Gurung	-do-		
106	Shri Nar Bdr. Gurung	-do-		
107	Shri Tamding Bhutia	-do-		
108	Shri Dil Bdr. Gurung	-do-		
109	Shri Lakchung Lepcha	-do-		

110	Shri Devi Psd Sharma	-do-		
111	Shri Tsh H. Subba	-do-		
112	Shri Bhim Bdr. Chettri	-do-		
113	Shri Jagat Bdr. Gurung	-do-		
114	Shri Daley Gurung	-do-		
115	Shri Kami Limboo	-do-		
116	Shri Bhim Bdr Chettri	-do-		
117	Shri Dhan Bdr Darjee	-do-		
118	Smt Bal Kri Lepcha	-do-		
119	Shri Krishna Bdr Gurung	-do-		
120	Shri Bhadur Tamang	-do-		
121	Shri Pritam Pradhan	-do-		
122	Shri Baloom Jogi	-do-		
123	Shri Bir Bdr Gurung	-do-		
124	Shri Tshering Sherpa	Cleaner		
125	Shri Pema Lama	-do-		
126	Shri Daya Ram Balmiki	Sweeper	Head Office	
127	Shri Chewang Lachungpa	Chowkidar	North	
128	Smt Daki Bhutia	Peon MR		
129	Shri Karma Bhutia	-do- MR		
130	Shri Karna Bdr Subba	Chowkidar MR		
131	Smt Narim Bhutia	Peon MR		
132	Shri Suk Man Gurung	Peon MR		
133	Shri Lok Nath Sharma	Runner Peon MR		
134	Ms Pema Doma	Helper MR		
135	Shri Pempa Gyatso Lepcha	Chowkidar MR		
136	Shri Palden Lepcha	-do- MR		
137	Shri Shith Kr Subba	-do- MR		
138	Shri Deo Kr Pradhan	Peon MR		
139	Ms Chokey Bhutia	-do- MR		
140	Ms Bhuma Devi Pradhan	-do- MR		
141	Shri Khusila Gurung	Helper/Peon MR		
142	Shri Devi Lall Chettri	Peon MR		
143	Shri Nim Dorjee	-do- MR		
144	Shri Karma Loday Bhutia	Godown Asstt MR		
145	Smt Amtita Sherpa	-do- MR		
146	Smt Neelam Rai	-do- MR		
147	Smt Leela Subba	-do- MR		
148	Shri Nawang Yongda	Enumerator MR		
149	Shri Depen Pradhan	-do- MR		
150	Shri Anut Kr Pradhan	LDC MR		
151	Ms Bishnu Maya Pradhan	-do- MR		
152	Shri Lakpa Choten Sherpa	ASI MR		
153	Shri Gompu Bhutia	Driver MR		
154	Shri Nimthu lepcha	-do- MR		
155	Shri Santa Bir Chettri	-do- MR		
156	Shri Man Bdr Gurung	-do- MR		
157	Shri Gabdu Lepcha	-do- MR		

158	Shri Nima Tamang	-do- MR		
159	Shri Durga Psd Chettri	-do- MR		
160	Shri Dhan Bdr Subba	-do- MR		
161	Shri Ongchuk Sherpa	-do- MR		
162	Shri Dhurba Manger	-do- MR		
163	Shri Buddha Thatal	-do- MR		
164	Shri Aching Lepcha	-do- MR		
165	Shri Ashok Pradhan	-do- MR		
166	Shri Suresh Chettri	ASI Adhoc	Head Office	
167	Shri Saroj Tamang	-do- Adhoc	-do-	
168	Shri Kiran Lama	-do- Adhoc	-do-	
169	Shri Navin Tamang	-do- Adhoc	-do-	
170	Shri Palden Bhutia	-do- Adhoc		
171	Shri Bhuraj Subba	LDC Adhoc	-do-	
172	Shri Shiva Kr. Gurung	Godown Assitant Adhoc	Godown	
173	Smt Munna Sharma	Computer Operator Adhoc	Head Office	
174	Smt Sabrina Pradhan	-do- Adhoc	-do-	

CHAPTER 4
 Procedure Followed in Decision -Making Process
 Section 4(1) (b) (iii)

4.1. Describe the procedure followed in decision making by the public authority

Activity	Description	Decision-making process	Designation of final Decision-making authority
Goal -setting & Planning	Goal setting is done after thorough discussion in the Department among the Officers/Staff & accordingly finalized.	The proposal after through scrutiny is processed and submitted in file with all inputs, justifications and budgetary provision for decision.	As per delegation of power
Budgeting	The budget is prepared by the Accounts Section as per norms and estimated requirements.	The budget prepared by the Department is submitted to Finance, Revenue & expenditure & DPER& NRCA Department for allocation	State Government/State Legislature
Formulation of programmes, schemes and projects	Take up implementations of programmes and project as prescribed guidelines of Government of India and funding agency. Also initiated action on programmes and activities as per priority of Department and State Government.	Submitted to Government through Secretary for approval	State Government
Recruitment/ Hiring of personnel	Done by DOP		State Government
Release of funds	Released by Department on approval for competent authority	Proposal submitted through Secretary, for approval	As per delegation of power
Implementation/ delivery of Service/utilization of funds	Done by Competative bidding and through agencies like STCS and SIMFED.	Proposal submitted to competent authority through Secretary for approval	As per delegation of powers
Monitoring and Evaluation	As per prescribed guidelines in the project		

CHAPTER 5
Norms set for the Discharge of Functions
Section 4 (1) (b) (iv)

5.1. Details of the norms/standards set by the public authority for the discharge of its functions/delivery of services.

For the discharge of functions allocated to the Department the Notifications, orders, directions issued by the State Government and relevant Acts & Rules framed by the Government are followed.

CHAPTER 6

Rules, Regulations, Instructions, Manual and Records, for Discharging Functions (Section 4(1) (b) (v) & (vi))

The Department is guided by various rules, regulations, guidelines and instructions issued by Food & Civil Supplies & Consumer Affairs Department and other relevant Departments such as Department of Personnel, Finance, Revenue and Expenditure Department, Home Department etc.

Chapter 7

Categories of Documents held by the Public Authority Under its control Section 4 (1) (b) v (i)

7.1. Provide information about the official documents held by the public authority or under its control

Sl.No	Category of document	Title of the document	Designation and address of the custodian (held by/under the control of whom)
1.	Files	All files relating to all matters under the administrative control of Department	Secretary

Chapter 8

Arrangement for Consultation with, or Representation by, the Members of the Public in relation to the formulation of Policy or Implementation thereof [Section 4 (1) (b) vii]

8.1. Describe arrangement by the public authority to seek consultation/participation of public or its representatives for formulation and implementation of policies?

Sl.No	Function/Service	Arrangement for consultation with or representation of public in relations with policy formulation	Arrangement for consultation with or representation of public in relations with policy implementation

Chapter 9
Boards, Councils, Committees and other Bodies
Constituted as part of Public Authority
Section 4 (1) (b) v (iii)

9.1. Please provide information on boards, councils, committees and other bodies related to the public authority in the following format.

Name of Board/ Committee	Composition	Powers & Functions	Meeting attended by
1. State Level Vigilance Committee	a. Hon'ble Minister, Food & Civil Supplies - Chairman b. Com-Cum-Secretary, Food & C.S. - Member Secretary c. Secretary, Rural Management & Development Department - Member	To ensure Effective monitoring of TPDS	Members of the Committee
2. District Level Vigilance Committee	a. Zilla Adhakshya - Chairman b. District Collector - Member c. Concerned District Development Officer - Member d. District Civil Supplies Officer Concerned - Member Secretary	- do-	- do-
3. Block Level Vigilance Committee	a. Concerned Zilla Sadhashya - Chairman b. A member of District Consumer Forum - Member Secretary c. Concerned Panchayat - Member d. Head Master of a Primary School/Junior High School - Member	- do-	- do-
4. Panchayat Level Vigilance Committee	a. Panchayat President - Chairman b. Concerned Food Incharge Secretary - Member c. A B.P.L. card holder - Member d. A ward member of Panchyat - Member	- do-	- do-
5. State Level Vigilance Consumer Redressal Forum	a. Hon'ble Judge High Court - President b. 2 Non- Judicial Members	To ensure Consumer rights	- do-
6. District Consumer Redressal Forum	a. Session Judge - President b. 2 Non Juducial Members	- do-	- do-

Chapter 10
Directory of Officers and Employees
[Section 4(1)(b)(ix)]

10.1 Please provide information on Officers and employees working in different units or offices at different levels and their contact address in the following format (including officers in charge of grievances redressal, vigilance, audit etc)

Sl.no	Name of the Office/administrative unit	Name designation & Address of Officer/Employee	Telephone & Fax Office Te: Residence Tel: Fax:
01	FCS & CA Department	Shri B.K. Kheral, Commissioner-Cum-Secretary	204740/202708/O 280435/R
02	-do-	Shri C.T. Wangdi, Special Secretary	202215/O 237502/R
03	-do-	Shri T.N. Bhutia, Joint Secretary/I	229647/O 280440/R
04.	-do-	Shri S.K. Pradhan, Joint Secretary/II	9933119902/M
05	-do-	Shri D.D. Subba, Chief Account Officer	203513/R
06	-do-	Shri Rajendra Sharma Chief Account Officer	9434164689/M
07	-do-	Smt. Sonam Lhamu Principal Private Secretary	202708/O 229396/R
8.	-do-	Shri B.K. Karkidoli, Deputy Secretary	9434174684/M
09	-do-	Shri G.B. Subdedi Sr.D.C.SO.(East)	203240/O
10	-do-	Shri P.Namgyal Bhutia Dy. Director(West)	953595250405/O
11	-do-	Shri Bechung Lepcha, Dy. Director (North)	9434486876/M
12	-do-	Shri S.D. Karthak Dy. Director(M)	204268/O 2040211/R
13	-do-	Shri Dilip Chettri Dy Director (Sligu)	943453465/M
14	-do-	Shri Lhendup Bhutia	232056/R

		Accounts Officer	
15	-do-	Shri P.C.Rai DCSO(South)	953595264565/O
16	-do-	Shri Bijoy Kr.Rai DCSO	9434486876/M
17	-do-	Shri R.G.Pradhan Assistant Director (PDS)	231738/R
18	-do-	Shri Tara Gurung DCSO(East)	203240/O
19	-do-	Shri D.C.Sharma DCSO(Enforcement)	9832017663/M
20	-do-	Shri K.K.Pradhan DCSO(HQ)	9474510104/M
21	-do-	Shri Saran Pradhan DCSO	
22	-do-	Smt Shanta Gurung Private Secy.	
23	-do-	Ms Subha Mukhia Under Secretary	9232515562/M
24	-do-	Shri Anil Sikdel S.O	9832344649/M
25	-do-	Smt T.Uden Lachungpa,OS	9434117503/M
52	-do-	Shri Arjun Rai, Inspector	9733327413/M
53	-do-	Shri T.M. Rai, Inspector	9832392094/M
54	-do-	Shri Tirtharam Sharma Inspector	9434381749/M
55	-do-	Shri Sing Dhoj Subba, Inspector	9434237501/M
56	-do-	Shri Durga Psd. Sundas, Inspector	
57	-do-	Shri Shiva Kr. Sharma, Inspector	9832351844/M
58	-do-	Shri Karma Pintso Bhutia, Inspector	9832013224/M
59	-do-	Shri Dawa Tsh. Lepcha, Inspector	9434409060/M
60	-do-	Shri Kessang Phuntsok, Inspector	
61		Shri Laxuman Pokhrel. Inspector	
62	-do-	Shri Wangchuk Bhutia Sub-Inspector	

63	-do-	Shri Simon Lepcha,SI	
64	-do-	Shri Shyam Kr. Rai	9434235353/M
65	-do-	Shri Prakash Pradhan, SI	9434196331/M
66	-do-	Shri Karma Denzongpa,SI	9733007660/M
67	-do-	Shri Dhushyant Dhital, SI	9434188126/M
68	-do-	Shri Kulchandra Baral, SI	
69	-do-	Shri Mahindra Silwal, SI	9832015067/M
70	-do-	Shri Phurba Sherpa, SI	9434127512/M
71	-do-	Shri Manoj Gurung, SI	9800856289/M
72	-do-	Shri Sarat Tamang, SI	9434127420/M
73	-do-	Shri Ratan Chettri, SI	
74	-do-	Shri Dil Kr. Pradhan, SI	9832323062/M
75	-do-	Shri Karma Bhutia, SI	9733307565/M
76	-do-	Shri Balaram Subba, SI	9733064503/M
77	-do-	Shri Sonam P. BhutiaASI	9434131427/M
78	-do-	Shri Bharat Sharma, ASI	9733351233/M
79	-do-	Shri Robin Mukhia, ASI	9434103251/M
80	-do-	Shri Anil Khulal, ASI	9434103189/M
81	-do-	Shri Sandeep Mukhia, ASI	947435218/M
82	-do-	Shri Tara Kumar Rai, ASI	9735917708/M
83	-do-	Shri Jeewan Subba, ASI	9434221427/M
84	-do-	Shri Mahindra Rai, ASI	9434184235/M
85	-do-	Shri Pem Sonam Lepcha, ASI	9434318778/M
86	-do-	Shri N. B Subba, ASI	9434409060/M
87	-do-	Shri Amber Rai, ASI	9832332644/M
88	-do-	Shri D.B Mukhia, ASI	9733065965/M
89	-do-	Shri Dorjee Tsh Bhutia, ASI	
90	-do-	Shri Padam Psd Sharma, ASI	9733275211/M
91	-do-	Shri Ritu Psd Chettri, ASI	9434409913/M

Chapter 11
Monthly Remuneration received by Officers and Employees, including the
System of Compensation as provided in Regulation [Section 4(1) (b) (x)]

Sl. No.	NAME	DESIG-NATION	SCALE	BASIC PAY AS ON 1.4.2009
<i>1</i>	<i>2</i>	<i>3</i>	<i>4</i>	<i>5</i>
1	Sri. B.K. Kharel, IAS	CCS	18900-500-22400	53920
2	Sri. C.T. Wangdi	Addl. Secy	14300-400-18300	17025
3	Sri. T.N. Bhutia	Joint Secy	11000-350-16250	14150
4	Sri. S.K.Pradhan	Joint Secy	11000-350-16250	13800
5	Smt. Sonam Lhamu	Pr.P.S.	11000-350-16250	11000
6	Sri. Rajendra Sharma	Sr. A.O.	9000-300-13800	10800
7	Sri. Dilip Kr. Chettri	Dy. Dir.	9000-300-13800	11350
8	Sri.S.D. Karthak	Dy. Dir.	9000-300-13800	11700
9	Sri. Lhendup Bhutia	A.O	7000-225-11500	8350
10	Sri. Dinesh C. Sharma	DCSO(Enf)	7000-225-11500	9025
11	Sri. K.K. Pradhan	DCSO	7000-225-11500	7900
12	Sri. Ram Gopal Pradhan	AD (PDS)	7000-225-11500	10375
13	Smt. Shanta Gurung	P.S.	7000-225-11500	7300
14	Sri. Ashok Sharma	Sr. Acctt.	5500-175-9000	6900
15	Smt.T.U. Lachungpa	O.S.	5500-175-9000	7775
16	Smt. Tashi Ongmu Bhutia	Steno	5000-150-8000	5900
17	Sri. Kessang P. Bhutia	Inspector	5000-150-8000	6500
18	Sri. D.P. Sundas	Inspector	5000-150-8000	6800
19	Smt. Anita Pradhan	Acctt	5500-175-9000	7075
20	Ms. Samdup Doma	Acctt	4500-135-7200	5580
21	Smt. Heraldmit Lepcha	H.A.	4500-135-7200	7200
22	Sri. Wangchuk Bhutia	SI	4300-125-6800	4800
23	Sri. Simon Lepcha	SI	4300-125-6800	4675
24	Sri. Karma Denzongpa	SI	4300-125-6800	5925
25	Sri. M.B. Tamang	Jr.Acctt	4500-135-7200	6255
26	Smt. Rajani Pradhan	Jr.Acctt	4500-135-7300	6120
27	Sri. D.P.Gurung	Jr.Acctt	4000-100-6000	6000
28	Ms. Tsh. Choden Bhutia	UDC	4000-100-6000	4500
29	Ms. Thung Dolma Lepcha	UDC	4000-100-6000	6000
30	Sri. Shaman Pk. Subba	A/C	4000-100-6000	4800
31	Sri. Prem Kr. Rai	LDC	3400-85-5100	4080

32	Ms. Manjari Thapa	LDC	4000-100-6000	5600
33	Mrs. Esther Pazo	LDC	4000-100-6000	5100
34	Smt. Milan Pradhan	LDC	4000-100-6000	4700
35	Sri. Krishna Pd. Deokota	LDC	3400-85-5100	3740
36	Sri. Hem Bdr. Gurung	LDC	3400-85-5100	4250
37	Ms. Dawa Doma Bhutia	LDC	3400-85-5100	3655
38	Sri. Kulchandra Baral	ASI	3400-85-5100	3740
39	Sri. Sundeep Mukhiya	ASI	3400-85-5100	4335
40	Sri. Ratan Chettri	ASI	3400-85-5100	4080
41	Sri. Chandra Bdr. Gurung	Driver	4000-100-6000	4700
42	Sri. Prakash Chettri	Peon	3050-75-4550	3125
43	Mrs. Seden Bhutia	Peon	2850-55-4170	2965
44	Sri. Lakchung Lepcha	Peon	3050-75-4550	3800
45	Sri. Damber Singh Chettri	Peon	3050-75-4550	4320
46	Sri. Chong Doma Bhutia	Peon	2850-55-4170	3650
47	Sri. Topgay Lepcha	Peon	3050-75-4550	3875
48	Smt. Bal kri. Lepcha	Peon	2850-55-4170	3420
49	Sri. Kiran Kharel	Peon	2850-55-4170	3015
50	Sri. Daya Ram Balmiki	Sweeper	3050-75-4550	3800
51	Sri. D.T. Lepcha	Inspector	5000-150-8000	6950
52	Ms. Anita Chettri	F.A	4000-100-6000	4300
53	Ms. Munna Sharma	Comp. Operator (Adhoc)	4000-100-6000	4000
54	Sri. Saroj Tamang	ASI (Adhoc)	3400-85-5100	3400
55	Sri. Suresh Chettri	ASI (Adhoc)	3400-85-5100	3400
56	Sri. Kiran Lama	ASI (Adhoc)	3400-85-5100	3400
57	Sri. Navin Lama	ASI (Adhoc)	3400-85-5100	3400
58	Sri. Bhuraj Subba	LDC (Adhoc)	3400-85-5100	3400
59	Sri. B.K. Karkidoli	Dy. Secy.	9000-300-13800	9600
60	Sri. Anil Sikdel	S.O.	5500-175-9000	6375
61	Sri. Anil Khulal	ASI	3400-85-5100	3825
62	Sri. Palden Bhutia	ASI	Fixed	5800
63	Sri. Shiv Kumar	Godown Asstt.	Fixed	6400
64	Sri. G.B. Subedi	Sr. DCSO	9000-300-13800	10500
65	Sri. Tara Gurung	DCSO	7000-225-11500	7900
66	Sri. Karma Pintso	Inspector	5000-150-8000	6950
67	Sri. Laxman Pokhrel	Inspector	5000-150-8000	6500
68	Sri. Tirtharam Sharma	Inspector	5000-150-8000	7100

69	Sri. Shiva Kr. Sharma	Inspector	5000-150-8000	7100
70	Sri. Mahendra Silwal	ASI	4300-125-6800	5550
71	Sri. Dorjee Tsh. Bhutia	ASI	4300-125-6800	5200
72	Sri. Bharat Kr. Sharma	ASI	4300-125-6800	5200
73	Sri. Amber Rai	ASI	4300-125-6800	4725
74	Sri. Pem Sonam Lepcha	ASI	4000-100-6000	5600
75	Sri. Manoj Kr. Gurung	ASI	4300-125-6800	4675
76	Sri. N.B. Subba	ASI	4300-125-6800	5250
77	Sri. P.P. Sharma	ASI	4300-125-6800	4950
78	Smt. ChandraKala Pradhan	Jr. Accountant	4300-135-6800	5715
79	Sri. Dawa Tsh. Bhutia	Accounts Clerk	4000-100-6000	5100
80	Smt. Prem Kri. Mukhia	LDC	4000-100-6000	5100
81	Smt. Sabrina Pradhan	Comp. Operator	Consolidated	6800
82	Sri. N.K. Dhamala	Chowkidar	3050-75-4550	4555
83	Sri. Mukti Narayan	Chowkidar	3050-75-4550	4400
84	Sri. Deepak Kr. Tamang	Chowkidar	3050-75-4550	4400
85	Sri. Devi Pd. Sharma	Chowkidar	3050-75-4550	3950
86	Sri. Tamding Bhutia	Chowkidar	3050-75-4550	4475
87	Sri. Pritam Pradhan	Chowkidar	3050-75-4550	4250
88	Sri. Santa Bdr. Thapa	Chowkidar	3050-75-4550	4475
89	Sri P.N.Bhutia	Dy Director	9000-300-13800	10500
90	Sri S.K.Pradhan	DCSO	7000-225-11500	8800
91	Sri D.B.Mikhia	ASI	4000-100-6000	5600
92	Sri T.K.Rai	ASI	4200-110-6400	7540
93	Sri P.Sherpa	ASI	4300-125-6800	5300
94	Sri B.R.Subba	ASI	4300-125-6800	5675
95	Sri D.Dhital	ASI	4300-125-6800	5550
96	Sri Jewan Subba	ASI	4000-100-6000	4700
97	Sri P.Tamang	A/c Clerk	4000-100-6000	5500
98	Sri P.B.Gurung	LDC	4000-100-6000	4500
99	Sri N.Sherpa	LDC	3400-85-5100	4420
100	Sri P.Pradhan	ASI	4300-125-6800	5675
101	Sri K.Limboo	Chowkidar	3050-75-4550	4320
102	Sri D.Gurung	Chowkidar	3050-75-4550	4250
103	Sri J.B.Gurung	Chowkidar	3050-75-4550	4250
104	Sri B.B.Chettri	Chowkidar	3050-75-4550	3800

105	Sri P.R.Subba	Chowkidar	3050-75-4550	4080
106	Sri Baloom Jogi	Chowkidar	3050-75-4550	3015
107	Sri Shiva Gurung	Godown Asstt.	FIXED	6400
108	Sri Palden Bhutia	ASI	FIXED	5800
109	Sri Arjun Rai	Inspector	7000-225-11500	8350
110	Sri. P.C. Rai	DCSO	7000-225-11500	10150
111	Sri. B.K. Rai	DCSO	7000-225-11500	7575
112	Sri. S.D. Subba	Inspector	5000-150-8000	8950
113	Sri. T.M. Rai	Inspector	5000-150-8000	9250
114	Sri. S.K. Rai	SI	4300-125-6800	5925
115	Ms. Geeta Gurung	UDC	4000-100-6000	5850
116	Ms. Radha Rai	LDC	3400-85-5100	3655
117	Rovin Mukhiya	ASI	3400-85-5100	4800
118	Sri. Mahindra Rai	ASI	3400-85-5100	4925
119	Sri. Sarat Tamang	ASI	3400-85-5100	4925
120	Sri. D.K. Pradhan	ASI	3400-85-5100	5050
121	Sri. R.P Chettri	ASI	3400-85-5100	4800
122	Sri. K.B. Gurung	Peon	4200-110-6400	5740
123	Sri. Pema Tsh. Lama	Chowkidar	3200-80-4800	4480
124	Sri. Bhadur Tamang	Chowkidar	3200-80-4800	4400
125	Sri. C.B. Gurung	Chowkidar	3200-80-4800	4400
126	Sri. Gopal Rai	Chowkidar	3200-80-4800	4400
127	Sri. B.B. Chettri	Chowkidar	3200-80-4800	4240
128	Sri. K.B. Gurung	Chowkidar	3200-80-4800	4320
129	Sri. Tshering Sherpa	Chowkidar	3200-80-4800	4320
130	Sri. Nar Bdr. Gurung	Chowkidar	3200-80-4800	4240
131	Sri. Tsh. H. Subba	Chowkidar	3050-75-4550	3875
132	Sri. Dhan Bdr. Darjee	Chowkidar	3050-75-4550	3800
133	Mrs. Devika Pradhan	LDC	3400-85-5100	5300
134	Sri. Mahendra Silwal	ASI	4300-125-6800	5425
135	Sri. Bir Bahadur Gurung	Chowkidar	2850-55-4170	2960
136	Sri. B. Lepcha	Dy. Director	9000-300-13800	10500
137	Sri. K. Bhutia	A.S.I.	4300-125-6800	5050
138	Sri. S.Pintso Bhutia	A.S.I.	3400-85-5100	4250
139	Sri. Palden Zangpo	LDC	4000-100-6000	5700
140	Sri. Dil Bdr. Gurung	Chowkidar	3200-80-4800	4160

Chaper 12

Budget Allocated to Each agency including Plans etc. [Section 4(1)(b)xi]

12.1 Provide information about the details of the plans, programmes and schemes undertaken by the public authority for each agency

Sl. No.	Plan/Programme/Scheme/Project/Activity/Purpose for which budget is allocated	Proposed expenditure	Expected Outcomes

12.2 Provide information on the budget allocated for different activities under different programmes/schemes/projects etc. in the given format.

Agency	Programme/Scheme/Project/Activity/Purpose for which budget is allocated	Amount released last year	Amount spent last year	Budget allocated current year 2009-10 (Vote on Account)	Budget released current year 2009-10 (Vote on Account)
Government of Sikkim	MMKSA (General) State Plan	85.00	85.00	42.50	42.50
	MMKSA (ST) State Plan	50.00	50.00	25.00	-
	MMKSA (SC) State Plan	15.00	15.00	7.50	-
	ANNAPURNA SCHEME, State Plan (Earmarked)	22.00	22.00	16.00	16.00
	BPL, EAAY, MMAAY, MMKSA (Scheduled Castes) (Non-Plan)	40.00	40.00	20.00	20.00
	BPL, EAAY, MMAAY, MMKSA (Scheduled Tribes) (Non-Plan)	164.80	164.80	82.40	82.40
	BPL, EAAY, MMAAY, MMKSA, WI (General) (Non-Plan)	778.00	667.48	389.00	389.00

BPL - Below Poverty Line

EAAY - Expanded Antodaya Anna Yojana

MMAAY - Mukhya Mantri Antodaya Yojana

MMKSA - Mukhya Mantri Khadya Suraksha Abhiyan

W.I - Welfare Institutions (Orphanages, Charitable Hostels, Monastries etc)

CHAPTER 13

Manner of Execution of Subsidy Programmes

(Section 4 (1) (b) xi)

13.1 The activities/Programmes/ schemes being implemented by the public authority for which subsidy is provided

1. BPL rice Scheme
2. MMAAY
3. MMKSA
4. Welfare Scheme
5. Annapurna

13.2. Information on the nature of subsidy, eligibility criteria for accessing subsidy and designation of office competent to grant subsidy under various programmes/schemes.

- | | | |
|-------------------|---|-------------|
| 1. B.P.L. rice | - | Subsidy Rs: |
| 2. MMAAY | - | Subsidy Rs: |
| 3. MMKSA | - | Subsidy Rs: |
| 4. Welfare Scheme | - | Subsidy Rs: |
| 5. Annapurna | - | Subsidy Rs: |

Criteria: A beneficiary should belong to BPL category.

Competent Authority to grant subsidy : HM Food.

13.3 Describe the manner of execution of the Subsidy programmes.

The subsidy from the Central Government is inbuilt i.e. the Foodgrains procured by State Government is paid at the subsidized rate of Government of India. The additional subsidy granted by the State government is reflected in the annual budget of the department which are sanctioned on a periodic basis.

Chapter 14
Particulars of Recipients of Concessions, Permits or
Authorization Granted by the Public Authority
[Section 4(1)(b) xiii]

14.1 Names and addresses of recipients of benefits under each programme/scheme separately in the following format.

1. Institutional Beneficiaries: Under welfare Institutions/Narinikatan Scheme- welfare Institutions, Orphanages, Monasteries, where inmates/residents are provided with free meal; are entitled to 5 kgs of rice per inmate/resident per month @ Rs.4/- per kg in non-tribal areas. The Institutions in Tribal areas are provided 15 kgs of rice per inmate/resident per month. 2457 inmates/residents residing in as many as 42 such institutions are being benefited under the scheme presently:
2. Individual Beneficiaries:
 - (1) Under BPL Rice Scheme 43000 families are presently covered.
 - (2) Under Mukhya Mantri Khadya Surakshya Abhiyan (MMKSA) 10,000 families are covered.
 - (3) Under Annapurna Scheme (APS) 2411 Senior Citizens are covered.

Chapter 15
Information Available in Electronic Form
(Section 4(1)(b) x (iv))

15.1 Details of information related to the various schemes of the department which are available in electronic formats. (Floppy, CD, VCD, Web Site, Internet etc.)

Electronic format	Description(site address/location where available etc)	Contents of title	Designation and address of the custodian of information(held by whom?)
-------------------	--	-------------------	---

Website of Food & Civil Supplies & C.A.Department under construction.

Chapter 16
Particulars of Facilities available to Citizens for Obtaining
Information
Section 4 (1) (b)xv

16. 1 Describe the particulars of information dissemination mechanisms in place /facilities available to the public for accessing of information:

Facility	Description(Location of Facility/Name etc)	Details of information made available
	Food & CS & C.A.Deptt.	
Notice Board	Notice Board	Notices/Announcements
	Newspapers	Advertisements
Websites	Under construction	

Chapter 17
Names, Designations and other Particulars of Public
Information Officers
Section 4 (1) (b) xvi

17.1 Please provide contact information about the Public Information Officers and Assistant Public Information Officers designated for various offices/administrative units and Appellate Authority. Officer (s) for the public authority in the following format.

Public Information Officer(s)

Sl.No	Name of the office/administrative unit	Name & designation of PIO	Office Tel: Residence Tel: Fax:
1.	Food & Civil Supplies & Consumer Affairs Department.	Sh. G.B.Subedi, Sr.DCSO(E) Sh. Bechung Lepcha, Deputy Director, (North) Sh. Pintso Namgyal Bhutia, Deputy Director (west) Sh. P.C.Rai DCSO(South)	203240 - 953595 250405 953595-264565

Appellate Authority

Sl.No	Name Designation & Address of Appellate Officer	Jurisdiction of Appellate Officer (Offices/administrative units of the authority)	Office Tel: Residence Tel: Fax:	E mail
1.	Secretary, Law Department, Government of Sikkim	Whole of Sikkim	202461 & 202086 (O) 281474(R) 202309(Fax) 94340-63526 (M)	rkpurkayastha@yahoo.co.in